



The Worshipful Company of Educators



The Educator's Trust

The Educators' Trust

Board of Trustees

Vacancy: Trustee

With the retirement of a long-standing member of the Board, a position of Trustee for the Educators' Trust has become vacant. The Board of Trustees therefore seeks an individual with a genuine commitment to education, and to celebrating and supporting outstanding educational practitioners, who are the principal beneficiaries of the charitable objects of the Educators' Trust.

The formal description of the role is provided below and additional background information is available at:

<https://educatorstrust.org.uk/vacancies.html>

Application is by letter to the Chair. There will not be an interview. All current trustees will be consulted on the applications received, and they will take a view on applicants' capacity to enhance and extend the current Board's range of skills.

The Board's priority is to recruit a trustee with **direct** current experience of any of the educational sectors – primary, secondary, further education and higher education – whether in the maintained, independent or private sectors. Applicants should show how that experience could contribute to the Trust's work. The Board will be also interested in their previous or current governance positions, knowledge and experience of monitoring organisational progress, oversight of financial management and fund-raising, or involvement with PR, marketing and communications.

The Educators' Board is highly participatory. All trustees contribute to working groups and 'task-and-finish' teams from time to time. Good communication and interpersonal skills, as well as the ability to listen and to compromise, are therefore essential.

The Board meets four times a year in a central London venue. Between meetings, considerable communication and consultation are conducted by email and occasionally by Zoom. All trustees are expected to attend the Annual Trust Awards Dinner in April and the Annual Trust Summer Event in June, both held in the City of London.

Letters of Application should be sent by email attachment to the Trust Chair at: chair@educatorstrust.org.uk

The deadline for application is 31st May 2024.

Trustee Role Description

Role Title: Trustee of The Educators' Trust

Responsible to: Chair of the Board

Purpose of the Board:

1. To provide governance to the Educators' Trust and represent it to the Worshipful Company of Educators, other livery companies, and the general public, and to accept the legal authority for it.
2. To ensure that the Educators' Trust takes all necessary steps in the pursuit of its charitable objects as set out in the Constitution as Charitable Incorporated Organisation 1179353CIO, incorporated under the Charities Act 2011.

Key Responsibilities and Accountabilities of the Trustees

1. To ensure that the Board complies with its governing constitution, charity law, and any other relevant legislation or regulations.
2. To ensure that the Educators' Trust pursues its objects as defined in its Constitution.
3. To ensure the Educators' Trust applies its resources exclusively in pursuance of its objects.
4. To contribute actively to the Trust Board in setting overall strategic policy, defining goals, setting targets and evaluating performance against agreed targets.
5. To safeguard the good name and values of the Educators' Trust.
6. To ensure the effective and efficient administration of the Educators' Trust.
7. To ensure the financial stability of the Educators' Trust.
8. To protect and ensure the proper investment of the Educators' Trust funds.
9. To participate in the appointment of trustees to the Board.
10. To attend Board meetings and scrutinise Board papers.
11. To participate in discussions as appropriate.
12. To provide guidance on new initiatives.
13. To contribute to other matters in which the member has special expertise.
14. To represent the Board of Trustees at functions and meetings.

N.B.

1. The position is unpaid and undertaken on a voluntary basis
2. The post holder must regularly attend Board Meetings in person wherever possible.
3. The Trust's Constitution and other governing documents are available at:
<https://educatorstrust.org.uk/the-educator-s-trust-governance.html>.